

	PI:		
	LAC:		
	Bldg/Room#:		
1.BRIEF SUMMARY OF WORK CONDUCTED IN THE LABORATORY			
2.DOCUMENTATION and POSTINGS:			
Emergency, weekend, and holiday contact information visibly posted in animal housing area			
Current copy of Reporting an Animal Concern, CO2 Euthanasia Policy and Emergency Telephone Numbers posted			
All personnel handling animals in the lab trained, certified and on application			
Approved applications and amendments available to and reviewed by laboratory personnel conducting animal research			
3.HEALTH AND SAFETY			
Gas cylinders immobilized; Eyewash check documented			
Procedures for using/scavenging volatile anesthetics; check for FAir can weight			
Proper sharps disposal, hazardous waste disposal			
Current copy of Needle Safety in Animal Studies posted			
Proper carcass disposal (especially hazard contaminated)			
Animal handlers registered with University Employee Occupational Health Clinic-UEOHC phone # 966-9119			
Warning signs visible upon laboratory entry (i.e.; radiation, biohazard, chemicals, ABSL)			
Cage side chemical hazard identification training			
Review of chemical hazard forms by laboratory personnel before initial use			
4. ANIMAL CARE:			
Report animal health issues to Division of Laboratory Animal Medicine			
Clinical records for individual animals (covered species)			
Analgesia/anesthesia use as described in approved ACAP			
Euthanasia performed as described in approved ACAP; tools sharp/adequate			
Means to track animal usage/Euthanasia log			
MONITORING DOCUMENTATION (weight, drugs, post op care, etc)			
5.AGENTS ADMINISTERED			
Procedures exist for ensuring drugs and biological are within expiration date (expired drugs separated or marked appropriately)			
Pharmaceutical or veterinary grade agents used (exception required for Non-pharmaceutical grade)			
Tribromoethanol (Avertin): preparation (including sterilization), storage, and proper maintenance			
Proper Controlled Substance Storage and Records			
Proper logs maintained for agents used to administer anesthesia, analgesia and for euthanasia and acute intervention			
6.PHYSICAL PLANT			
Impervious surfaces			
General cleanliness			
Behavior studies: condition of behavioral boxes/secondary enclosures, method and agents used for cleaning			
7.SURGICAL PROCEDURES:			

General Considerations			
Location minimizes traffic/contamination (survival surgery)			
Functional components (animal preparation, operating room, post-op recovery designed and separated (physically or otherwise) according to the Guide			
Interior surfaces smooth and impervious to moisture			
Fixed equipment is sanitizable			
Anesthesia			
Adequate records of anesthesia and preoperative care			
Proper monitoring for depth of surgical anesthesia			
Procedures for administering and monitoring analgesia (survival surgery)			
Proper anesthetics, doses, routes of anesthesia (records maintained)			
Aseptic Technique for Survival Procedures			
Rodent survival surgery clean and uncluttered; not used for anything else during the surgical procedure			
Use of effective aseptic procedures for survival surgery			
Autoclave Sterilization procedures are appropriate (eg: storage , use of autoclave tape, expiration date visible)			
Cold Sterilization procedures are appropriate (eg: manufacturer recommended exposure time)			
Use of sterile gloves and drapes			
Preparation of sterile incision site and surrounding area			
Sterile Sutures; Wound Clips, Staples and/or Skin Glue			
Proper recovery monitoring			
Records of postoperative care including analgesia agents (all species)			
8. Satellite Facilities			
Daily feed/water/observation-records maintained			
Animal identification posted (PI, ACAP ID #, species, source)			
Sanitation schedule (daily/weekly/monthly/annually) maintained			
Maintaining electronic census/ Acquired new animals? Source? Adequate documentation			
Food stored in sealed container with date of expiration/milling/plan for interruption to supply			
HVAC adequate and non-recirculating (suggest monitoring annually)			
Disaster plan in place, annual review, updates since last provided to OACU			
Changes in environment since last inspection (noise, illumination, vibration, etc)			
Pest control (frequency, effectiveness)			
Health/mortality records/reports to Vet Svcs (i.e. multiple, removed from population)			
Veterinary contact info visibly posted			
9. Aquatic Facilities			
Chlorine/chloramine/chemicals removed or neutralized, water quality testing			
Nitrate/nitrite/ammonia levels measured to confirm proper biofiltering			
Temperature/humidity values recorded			
Equipment properly sanitized, separation based on health status			
Tank allows for undisturbed observation, enrichment present			
Personnel trained in H2O quality, animal health monitoring			

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